

CORNFORTH PARISH COUNCIL

Minutes of a Meeting of Cornforth Parish Council held at West Cornforth Community Centre, at 7.00 p.m. on Monday 9th June 2008.

Present: Councillor Mr. W. R. Wilson Chairman and

Councillors: Mr. K. Clasper, Mrs. R. Clewes, Mr. A. Hodgson, Mr. M. J. Pennick, Mrs. P. Pennick, Mr. S. M. Pennick, Mr. R. Poole, Mr. M. Simpson, Mrs. S. Traynor, Mrs. P. M. Walker, and Mr. W. H. Woodhall.

Apologies: Councillors: Mrs. H. P. Drew, Dr. S. C. Drew, and Miss. J. Snowball.

1 DECLARATIONS OF INTEREST

Councillors Mr. A. Hodgson, Mr. M. J. Pennick and Mrs. S. Traynor declared a prejudicial interest in item 12, West Cornforth Community Centre, Football Pitch.

2 MINUTES

The Minutes of the Annual Meeting and an Ordinary Meeting held on the 12th May 2008 were confirmed as a correct record.

3 POLICE LIAISON

Consideration was given to the beat report for May 2008.

4 PUBLIC PARTICIPATION

There were no members of the public present at the Meeting.

5 CHAIRMAN'S ANNOUNCEMENTS

Members were informed that an invitation had been received from the Mayor of Sedgefield Borough Council to attend a Civic Service on Sunday 15th June at 10.00a.m. at St. Edmund's Church, Sedgefield.

6 WAR MEMORIAL FORMER METHODISTS CHAPEL -STATION ROAD WEST CORNFORTH RELOCATION TO WEST CORNFORTH COMMUNITY CENTRE (7.4.08 Minute 8 Refers)

It was reported that arrangements had been made with Cleveland Monumental for the war memorial plaque to be relocated in West Cornforth Community Centre at a cost of £360.

RESOLVED: That the action taken be confirmed.

7 RISK MANAGEMENT - REVIEW OF COUNCIL INSURANCE COVER

Members reviewed the Council's insurance cover for 2008/09

RESOLVED: That Zurich Insurance be informed of the adjustment required to the cover.

8 SCHEDULE OF RECEIPTS AND PAYMENTS

<u>Receipts</u>	£
Nil	
<u>Payments</u>	£

W. R. Wilson	Members Allowance	18.10
E. G. Hurrell	(Salary	651.60
	(Postage	27.76
The Cornforth Partnership	Donation re Training Course	260.00
Durham Miners Heritage Group	(Donation	50.00
J. A. Armatage	(Internal Audit Fee	120.00
	(Review of Systems of Internal Control	50.00
JWS Power Wash Cleaning	Cleaning Bus Shelters	120.00
Cleveland Monumental	Relocation of war memorial plaque	360.00
Zurich Insurance Company	Annual Insurance Premium	5,254.24
		<hr/> 6,911.70

RESOLVED: That the schedule be approved.

9 CORNFORTH PARISH COUNCIL, REVIEW OF THE INTERNAL CONTROL SYSTEMS

Consideration was given to a report on the review of the Council's Internal Control Systems.
(for copy see file of Minutes)

RESOLVED: That the report be received.

10 ANNUAL AUDIT FOR THE YEAR ENDING 31ST MARCH 2008

Members were informed that the Council's Accounts for the financial year 2007/2008 had been audited by the Internal Auditor, J. A. Armatage Accounting Services and the following documents were submitted for approval:

- i) Annual Return, Section 1 - The Statement of Accounts
- ii) Annual Return, Section 2 - Annual Governance Statement
- iii) Annual Return, Section 4 - Annual Internal Audit Report
- iv) Bank Reconciliation at the close of business on 31st March 2008

RESOLVED: That items i, ii, iii, and iv above be approved.

Having declared a prejudicial interest in the following item, Councillors Mr. A. Hodgson, Mr. M. J. Pennick and Mrs. S. Traynor left the meeting for the duration of discussion and voting thereon.

11 WEST CORNFORTH COMMUNITY CENTRE - GROUND MAINTENANCE FOOTBALL PITCH

Consideration was given to a quotation from the Council's Ground Maintenance contractor, in the sum of £200 for returfing 40 sq. metres of grass in the goalmouth areas and watering at least three times per week for three weeks at a cost of £17.66 per visit (£159.12)

RESOLVED: That the quotation of Sedgefield Borough Council be accepted.

12 DURHAM COUNTY COUNCIL, CONSULTATION DOCUMENT, PRIMARY CAPITAL PROGRAMME, DEVELOPMENT OF THE PRIMARY STRATEGY FOR CHANGE (7.4.08 Minute 13 Refers)

Details of the final draft of the above document were reported to Members. It was noted that included in the priorities for the initial four years of the programme of school building was the replacement of the existing buildings at West Cornforth Primary School to provide first class accommodation in a single building.

RESOLVED: That no comments be made on the final draft.

13 BIG LOTTERY PROGRAMME - DEVELOPMENT OF PLAY FACILITIES AT CORNFORTH COMMUNITY PARK (7.4.08 Minute 14 Refers)

Consideration was given to content of the following documents:

The Deed of Dedication Cornforth Parish Council and Sedgefield Borough Council and the Big Lottery Fund.

Big Lottery Grant Offer, terms and conditions.

With regard to the Deed of Dedication the need to register the restriction in Clause 6 against the title to the land, with the Land Registry was noted.

With regard to the big lottery it was noted that the assets monitoring period for the playground project was ten years. During that period the Parish Council would be required to maintain all risks insurance cover for the project.

RESOLVED: That the scheme be progressed in accordance with the terms of the Deed of Dedication and Big Lottery Offer, terms and conditions.

14 QUALITY PARISH COUNCIL SCHEME (7.4.08 Minute 19 Refers)

It was reported for Members information that County Durham Association of Local Councils had confirmed that it was anticipated that the Department for Communities and Local Government would launch a revised Quality Parish Council Scheme in July 2008.

15 NHS HEALTH CENTRE PROCUREMENT- FORMAL CONSULTATION COUNTY DURHAM PRIMARY CARE TRUST AND DARLINGTON PRIMARY CARE TRUST

Consideration was given to a consultation document on proposals to introduce GP led Health Centres open 8a.m. to 8.00 p.m. for registered and non registered patients. The recommendation was for one Health Centre to be procured in County Durham and one in Darlington. The proposed locations of these new Health Centres were Dr. Piper House in Darlington and Healthworks in Easington Colliery with the GP Practice in Wingate.

RESOLVED: That no comments be made on the consultation document.

16 REMOVAL OF DAMAGED LITTER BIN, HIGH STREET NEAR COSTCUTTERS.

Members were informed that the above litter bin had sustained severe impact damage from a vehicle and arrangements had been made with Sedgefield Borough Council for it to be removed and the footpath surface to be made good. Consideration was given to the siting of a replacement litter bin.

RESOLVED: That the Highway Authority be contacted regarding siting of a replacement litter bin.

17 RECREATION AND AMENITIES COMMITTEE

RESOLVED: That a meeting of the Recreation and Amenities Committee be held on Monday 23rd June 2008 at 7.00 p.m. to discuss grounds maintenance arrangements from 2009/10.