

CORNFORTH PARISH COUNCIL

Notice is hereby given that a meeting of Cornforth Parish Council will be held at West Cornforth Community Centre immediately following the Annual Meeting on Monday 12th May 2008, when your attendance is requested.

AGENDA

1 APOLOGIES.

2 DECLARATIONS OF INTEREST

To consider declarations of personal or prejudicial interest in any item to be transacted.

3 MINUTES

To confirm as a correct record the Minutes of the meeting held on the 7th April 2008.
... (Copy herewith)

4 POLICE LIAISON

Beat Report

5 PUBLIC PARTICIPATION

NB The Chairman will adjourn the meeting to facilitate public participation and resume the meeting following public participation.

6 CHAIRMAN'S ANNOUNCEMENTS

7 BUS SHELTER, HIGH STREET, WEST CORNFORTH, REPLACEMENT OF BROKEN ACRYLIC PANEL

A panel in the above bus shelter was vandalised in April. The Clerk, following consultation with the Chairman, accepted an estimate of J.W.S. Power Wash Cleaning in the sum of £107 for the replacement of the panel and removal of the damaged panel.

RECOMMENDED: That the information be received.

8 SCHEDULE OF RECEIPTS AND PAYMENTS

<u>Receipts</u>		£
Nil		
<u>Payments</u>		£
W. R. Wilson	Members Allowance	18.10
Great North Air Ambulance	Donation	50.00
The Cornforth Partnership	Photocopying 27.9.07 - 31.3.08	68.10
Durham Miners Gala Fund	Message in Gala Brochure	35.00
E. G. Hurrell	(Salary	651.60
	(Stationary & Materials	51.12
Sedgefield Borough Council	Playground Maintenance (6months)	1,046.47
S. C. Drew	Reimbursement re Bouquet of Flowers	30.00
Npower	Electricity charges CCTV	696.49
JWS Power Wash Cleaning	(Cleaning Bus Shelters	120.00
	(Bus Shelter Repair	107.00
		<hr/>
		2,873.88

RECOMMENDED: That the schedule be approved.

9 BANK RECONCILIATION STATEMENT - POSITION AT 31ST MARCH 2008

... Report of Clerk (Copy herewith)

10 COMPARISON OF EXPENDITURE WITH BUDGET 2007/2008
POSITION AT 31ST MARCH 2008

... Report of Clerk (Copy herewith)

11 AUDIT OF ACCOUNTS 2007/08

Notification has been received from the external auditor BDO Stoy Hayward LLP that the annual audit date for the year ended 31st March 2008 has been set as 1st August 2008. Notice of electors rights are to be displayed from 16th to 29th June 2008 and records are to be made available from 30th June 2008 to 25th July 2008.

Following consultation with the Chairman the Clerk has arranged for J. A. Armatage Accounting Services to conduct a review of the Council's internal control systems, as required by the audit regulations. The fee of £50 is the same as last year.

RECOMMENDED: That the information be received.

12 GROUND MAINTENANCE CONTRACT FROM 2009

The Council's existing ground maintenance contract comes to an end in March 2009 and consideration needs to be given to the arrangements to be made for ground maintenance from 2009 onwards. It is suggested that initially the Recreation and Amenities Committee examines the work to be included in the contract and the term of the contract and makes recommendations to the Council.

The existing ground maintenance contract document was prepared on the Council's behalf by Sedgefield Borough Council and it is suggested that the Borough Council be approached to prepare the contract document for the next contract.

To consider.

13 CORNFORTH CONSERVATION AREA - ENVIRONMENTAL ENHANCEMENT WORKS
AND BUILDINGS GRANT SCHEME (4.8.2003 Minute 6 Refers)

Sedgefield Borough Council has confirmed that expenditure of £12,397.40 was incurred in the financial year 2007/08 on environmental enhancement works in the conservation area as set out below:

Lakeland Cobbles	787.40
Transportation of scoria blocks from DCC depot to Chilton depot for use in conservation area	1,410.00
Construction of first parking area	4,500.00
Construction of second parking area	5,700.00

In August 2003 the Council agreed to contribute a total of £40,000 towards the total scheme with a contribution of £10,000 per annum. To date £20,000 has been paid and the Council will be invoiced shortly for its contribution towards the environmental works undertaken in 2007/08.

During the early part of the current financial year the resurfacing of access ways, from the Square and Compass Public House to 11, The Green through to the point where this road meets the adopted highway opposite 21 The Green. The anticipated cost of this work is

£35,000.

Five residents have been awarded a grant under the scheme aimed at architectural repairs and restoration of properties located around the Green. The total public sector contribution towards the grant scheme for these properties is £38,049 and the private sector contribution is £16,335.

RECOMMENDED: That financial regulations with respect to contracts be suspended and a payment of £10,000 to Sedgefield Borough Council, in respect of environmental works undertaken in 2007/08, be approved and a contribution of £10,000 be approved towards the cost of environmental works to be undertaken in 2008/09.

14 APPLICATIONS FOR FINANCIAL ASSISTANCE

- a) West Cornforth and District Community Association, renovation of West Cornforth Community Centre - The total cost of the project is estimated at £270,000 and funding in the sum of £230,600 has been secured leaving a shortfall of £39,400. The Community Association has asked for a grant from the Council in the region of £10,000 towards the shortfall. (Enabling legislation Local Government Act 1972 Section 133 and Local Government ,Miscellaneous Provisions, Act 1976 Section 19)
- b) The Cornforth Partnership has been working with a group of young persons on planning an accredited ONC level one DJ training course for eight young people aged over fourteen. The group have identified a venue, a course tutor and have successfully raised £1,140 towards the project leaving a shortfall of £260. The Project Youth Worker for the Partnership has requested a contribution from the Council towards the project.
- c) Durham Miner's Heritage Group - School Project. The Group has produced a pick-and-mix package of teaching resource units covering the history and practice of mining in the North East and also some aspects of domestic and social life. The second part of the project entails members of the group visiting schools and giving talks on mining heritage and taking along a small exhibition of mining artefacts.

15 ZURICH MUNICIPAL LOCAL COUNCIL ADVISORY SERVICE , ANNUAL HEALTH AND SAFETY SEMINAR 2008

To consider an invitation to attend the above seminar to be held on Friday 25th July 2008 at Shotton Hall, Peterlee from 9.30a.m. to 2.30 p.m. One place is free and additional places are charged at £30 per person.

16 HOLY TRINITY CHURCHYARD (7.4.08 Minute 18 Refers)

On Tuesday 6th May ,Councillors Dr. S. C. Drew, Mr. A. Hodgson, and Mr. R. Poole attended the meeting convened by the Reverend Keith Lumsdon with interested parties to discuss ongoing arrangements for ground maintenance at Holy Trinity Churchyard.

17 PLANNING MATTERS

- a) Erection of conservatory to the rear of 34, The Oval, West Cornforth.
- b) Planning Application CMA/4/38 Retrospective planning application for the change of use to Recycling Recovery Facility at the former National Coal Board building, Tursdale, Durham, for Greencycle.

E. G. Hurrell
Clerk
8th May 2008