

## CORNFORTH PARISH COUNCIL

Minutes of a Meeting of Cornforth Parish Council held at West Cornforth Community Centre at 7.00 p.m. on Monday 7th April 2008.

Present: Councillor Dr. S. C. Drew, Chairman and

Councillors: Mrs. R. Clewes, Mrs. H. P. Drew, Mr. A. Hodgson, Mr. M. J. Pennick, Mrs. P. Pennick, Mr. S. M. Pennick, Mr. R. Poole, Mr. M. Simpson, Miss. J. Snowball, Mrs. S. Traynor, Mrs. P. M. Walker, Mr. W. R. Wilson and Mr. W. H. Woodhall.

Apologies: Councillor Mr. K. Clasper.

### 1 DECLARATIONS OF INTEREST

Councillor Mr. A. Hodgson declared a personal interest in item 17 Planning Matters and stated that whilst he would remain in the meeting he would take no part in discussion or voting on that item.

### 2 MINUTES

The Minutes of the meeting held on the 3rd March 2008 were confirmed as a correct record.

### 3 POLICE LIAISON

- a) Beat Report - consideration was given to the beat report for March 2008.
- b) Sedgefield Police Community Consultative Group - Members were informed that the next meeting of the group was to be held at 7.00 p.m. on Monday 28th April 2008 at Ceddesfeld Hall, Sedgefield and all members of the community were welcome to attend.

### 4 PUBLIC PARTICIPATION

There were no members of the public present at the meeting.

### 5 CHAIRMAN'S ANNOUNCEMENTS

The Chairman reported that he had attended Sedgefield Borough Council Civic Ball on 4th April 2008 together with the Vice Chairman, Councillor Mr. W. R. Wilson and their respective wives.

He also reported that earlier in the day together with the Clerk he had met with Bob Shipway, Senior Associate Regeneration with RSP Planning, a firm of Consultants engaged by Sedgefield Borough Council to carry out a series of Community Appraisals for settlements within the Borough. He had outlined the approach the firm wished to adopt to identify the issues facing the community in West Cornforth. Friday 9th May at 10.00a.m. had been selected for a walkabout of the village with interested parties from the community. On return to Cornforth House at 12.00 noon a group meeting was to be held together with additional representatives proposed by Sedgefield Borough Council and CAVOS. An invitation had been extended to all Members of the Parish Council to attend the walkabout and subsequent group meeting.

### 6 SCHEDULE OF RECEIPTS AND PAYMENTS

Receipts

£

Allotment Holders	Allotment Rents	465.00
HM Revenue & Customs	VAT Repayment	3,112.77
Sedgefield Borough Council	Precept 1st Instalment	37,250.00
		<u>40,827.77</u>

Payments		£
Sedgefield Borough Council	Tickets for Civic Ball	100.00
HM Revenue	Income Tax & NI Jan- March	723.81
W. R. Wilson	Members Allowance	18.10
E. G. Hurrell	( Salary	617.43
	( Postage	16.76
	( Telephone Calls	19.35
	( Car Mileage	11.20
	( Stationery & Materials	6.80
The Cornforth Partnership	Donation	6,000.00
Cornforth Village Show	Donation	1,000.00
West Cornforth Primary School	Pupil of the Year Award	175.00
Sedgefield Borough Council	Allotment Bridge Repairs	1,401.01
Co. Durham Assoc Local Councils	( Annual Subscription CDALC	245.16
	( Subscription 7 Copies LC Review	84.00
	( Model Standing Orders	14.98
Zurich Municipal	Local Council Advisory Service	85.00
JWS Power Wash Cleaning	Cleaning Bus Shelters	60.00
		<u>10,578.60</u>

RESOLVED: That the schedule be approved.

#### 7 BUDGET 2008/09

The budget, determined at the precept meeting held on 28th January 2008, was submitted for Members information. (for copy see file of Minutes)

#### 8 WAR MEMORIAL FORMER METHODISTS CHAPEL - STATION ROAD , WEST CORNFORTH (3.3.08 Minute 8 Refers)

Members were informed that on 27th March, Councillors Mrs. P. M. Walker and Mr. W. R. Wilson and the Clerk met with a representative of West Cornforth and District Community Association and a monumental mason to examine the feasibility of relocating the war memorial in the former Methodists Chapel to the Community Centre. A suitable position to relocate the plaque was identified. It was agreed that initially the monumental mason would remove the plaque from the wall of the former chapel and arrange for it to be stored in the Community Centre. A quotation would then be submitted to the Council for fixing it to a wall in the Community Centre.

RESOLVED: That the action taken be confirmed.

#### 9 QUOTATIONS FOR THE SUPPLY AND INSTALLATION OF BENCH SEAT IN THE VICINITY OF AGED MINERS HOMES, METAL BRIDGE ROAD C24 THINFORD ROAD JUNCTION WITH ROAD A177 (3.3.08 Minute 10 Refers)

Consideration was given to quotations received for the supply and installation of a bench seat at the above location. Quotations had been received from the following contractors listed in alphabetical order:

Durham County Council  
Robinson Landscape Services  
Sedgefield Borough Council

Quotations received ranged in ascending order of cost as follows:

£910.98

£992.96

£1165.15

RESOLVED: That the lowest quotation of Sedgefield Borough Council in the sum of £910.98 be accepted.

#### 10 STANDING ORDERS AND FINANCIAL REGULATIONS

Draft Standing Orders and Draft Financial Regulations were submitted for consideration. (for copies see file of Minutes)

RESOLVED: That the Standing Orders and Financial Regulations be approved and adopted.

#### 11 APPLICATIONS FOR FINANCIAL ASSISTANCE

- a) Great North Air Ambulance - a donation had been requested to assist in maintaining and improving the service. (Enabling legislation Local Government Act 1972, Section 137.)

RESOLVED: That a donation of £50 be made.

- b) Durham Miners' Association, Durham Miners' Gala Saturday 12th July 2008 - consideration was given to placing a message of support in the Durham Miners' Gala Brochure at a cost of £35. (Enabling legislation Local Government Act 1972, Section 137.)

RESOLVED: That a message of support be placed in the Durham Miners' Gala Brochure at a cost of £35.

#### 12 CONTRACTORS LICENCE FOR THE USE OF ORDNANCE SURVEY MAPPING FOR TOWN AND PARISH COUNCILS

It was reported that following discussions between Ordnance Survey, Local Government Information House (LGIH is a subsidiary of the Improvement and Development Agency) and the National Association of Local Councils it had been agreed that Town and Parish Councils could receive digital mapping from a Principal Authority by means of a Contractor Licence. This was to ensure that all mapping used by Town and Parish Councils was correctly licenced for business use.

Members were informed that Principal Authorities operated mapping services in accordance with the terms and conditions of the Mapping Services Agreement, negotiated by Local Government Information House, with Ordnance Survey. This would come to an end on 31st March 2009 and the Contractor Licence would similarly last until 31st March 2009. Durham County Council and Sedgefield Borough Council had agreed that Sedgefield Borough Council would provide Contractor Licences for Town and Parish Councils in the Borough. The level of mapping services to be provided for Town and Parish Councils would vary and would have to

be determined with each Council. Initially, however each Council would need to obtain a Contractor Licence to receive mapping services.

RESOLVED: That a Contractor Licence be obtained from Sedgefield Borough Council.

13 DURHAM COUNTY COUNCIL, CONSULTATION DOCUMENT, PRIMARY CAPITAL PROGRAMME, DEVELOPMENT OF THE PRIMARY STRATEGY FOR CHANGE

Consideration was given to the above consultation document.

RESOLVED: That the County Council be informed that the Council is concerned at the possible implications of proposed co-location of primary and secondary provision and the maximum travel-to-learn time of 10 miles that could result in the loss of primary education facilities in villages such as West Cornforth.

14 BIG LOTTERY PROGRAMME - DEVELOPMENT OF PLAY FACILITIES AT CORNFORTH COMMUNITY PARK (3.3.08 Minute 14 Refers)

Members were reminded that at the March meeting it had been agreed that a contract be drawn up with Sedgefield Borough Council covering permission to use the land, ongoing maintenance and Big Lottery terms and conditions for capital projects. To ensure that there was no delay in implementing the project it was suggested that the Clerk be authorised, in consultation with the Chairman, to arrange for the contract to be signed.

RESOLVED: That the Clerk be authorised, in consultation with the Chairman, to arrange for the contract to be signed.

15 REQUEST FOR BUS STOP AT POPLAR TERRACE

It was reported that a Member received a request from residents of Maple Grove for an additional bus stop to be provided at Poplar Terrace and the request has been referred to the County Council.

RESOLVED: That the information be received.

*Councillor Mr. A. Hodgson having declared a personal interest in the following item took no part in discussion or voting thereon.*

16 PLANNING MATTERS

a) Windlestone Hall

- i) Supplementary Planning Document
- ii) Appropriate Assessment Screening Report
- iii) Sustainability Appraisal Report

RESOLVED: That no comments be made on the consultation documents.

b) Sedgefield Borough Council, Validation of Planning Applications, Draft Consultation Document.

RESOLVED: That no comments be made on the consultation document.

- c) Sedgefield Local Development Framework: Monitoring Framework.

RESOLVED: That no comments be made on the consultation document.

- d) Single storey extension and conservatory to the rear and conversion of loft into bedrooms, 30, Chester Crescent, West Cornforth

RESOLVED: That no objections be made in respect of the application.

- e) Erection of kitchen extension to the rear, 26, The Green, West Cornforth.

RESOLVED: That no objections be made in respect of the application.

- f) Reinstatement of former metal railings above front boundary wall and insertion of two gates, 53, The Green, West Cornforth.

RESOLVED: That no objections be made in respect of the application.

17 CORNFORTH COMMUNITY PARK - CLIMBING FRAME REPLACEMENT PANEL  
(4.2.08 Minute 11 Refers)

It was reported that Sedgefield Borough Council's playground maintenance officer had confirmed that he had received a quotation, in the sum of £556.64, for the supply and delivery of a replacement panel for the climbing frame.

RESOLVED: That the quotation be accepted and the panel be replaced by Sedgefield Borough Council under the service level agreement for playground inspection and maintenance.

18 HOLY TRINITY CHURCHYARD (3.3.08 Minute 3 Refers)

Members were informed that Councillors Mr. K. Clasper, Dr. S. C. Drew, Mr. A. Hodgson, Mr. R. Poole and Mrs. P. M. Walker had attended the meeting with the Reverend Keith Lumsdon and members of Holy Trinity Church on Wednesday 2nd April. Arrangements had been made for a meeting with interested parties to be held at 7.00 p.m. on Tuesday 6th May at Holy Trinity Church.

19 QUALITY STATUS

A Member referred to the Quality Town and Parish Council Initiative.

RESOLVED: That this matter be further considered at a future meeting.

20 SEATS CORNFORTH CONSERVATION AREA

Member enquired whether a seat recently removed by the Council at the bottom of village green would be replaced under the programme of preservation and enhancement of the conservation area. It was noted that the seat was to be replaced as part of the agreed programme of works.