

## CORNFORTH PARISH COUNCIL

Minutes of a Meeting of Cornforth Parish Council held at West Cornforth Community Centre at 7.00 p.m. on Monday 1st October 2007

Present: Councillor Dr. S. C. Drew, Chairman and

Councillors: Mr. A. Hodgson, Mr. B. Kennedy, Mr. M. J. Pennick, Mrs. P. Pennick, Mr. S. M. Pennick, Mr. R. Poole, Mr. M. Simpson, Mrs. S. Traynor, Mrs. P. M. Walker, Mr. W. R. Wilson and Mr. W. H. Woodhall.

Apologies: Councillors: Mr. K. Clasper and Mrs. H. P. Drew

### 1 DECLARATIONS OF INTEREST

Councillor Mr. A. Hodgson declared a prejudicial interest in item 12 Planning Matters.

### 2 MINUTES

The Minutes of the meeting held on 3rd September 2007 were confirmed as a correct record.

### 3 WEST CORNFORTH CCTV REPORT APRIL TO JULY 2007

Mr. Andrew Aitken and Mr. Norman Bell from Sedgefield Borough Council were in attendance at the meeting. Mr. A. M. Aitkin, presented a report on CCTV activity April to July (for copy see file of minutes) and commented on proposed improvements to the service. Mr. Bell explained his role within the organisation. Following discussion with members Mr. Aitken and Mr. Bell retired from the meeting.

### 4 POLICE LIAISON

Consideration was given to a beat report for August 2007.

The Chairman adjourned the meeting to facilitate public participation.

### 5 PUBLIC PARTICIPATION

A member of the public raised issues of anti social behaviour in the village.

Following public participation the Chairman resumed the meeting.

### 6 CHAIRMAN'S ANNOUNCEMENTS

The Chairman reported that he had presented bouquets of flowers to Mr. and Mrs. Fleetham and Mr. and Mrs. Owens on their respective diamond wedding anniversaries.

### 7 SCHEDULE OF RECEIPTS AND PAYMENTS

<u>Receipts</u>		£
Sedgefield Borough Council	Precept final instalment	33,500.00

<u>Payments</u>		£
Mrs. C. Parkins	Chairman - Diamond Wedding Bouquet	15.00
Mrs. C. Parkins	Chairman - Diamond Wedding Bouquet	15.00
B. Kennedy	Members Allowances	17.66
W. R. Wilson	Members Allowances	17.66
HM Revenue & Customs	Income Tax & NI July - September	699.75
The Cornforth Partnership	Donation re The Cornforth Partner	700.00
The Cornforth Partnership	Town & Parish Clerks Meeting	75.00
E. G. Hurrell	( Salary	605.68
	( Postage	8.16
	( Stationery & Materials	13.00
	( McAfee Total Protection	59.99
	( Telephone calls	22.51
JWS Power Wash Cleaning	Cleaning / Repair Bus Shelters	140.00
Sedgefield Borough Council	Ground Maintenance 2007/08 Interim payment	21,000.00
Sedgefield Borough Council	Playground maintenance April - Sept	665.01
		<u>24,054.42</u>

RESOLVED: That the schedule be approved.

## 8 CHRISTMAS LIGHTING

It was reported that a quotation in the sum of £1611.50 had been received from Service Direct, Durham County Council for erecting ten Christmas lighting motifs and removing them after the festive season. Members suggested that an official switching on ceremony may be appropriate.

- RESOLVED:
- 1 That standing orders with respect to contracts be suspended and the quotation of Service Direct, Durham County Council, in the sum of £1611.50 be accepted.
  - 2 That enquiries be made of Durham County Council regarding an official switching on ceremony.

## 9 REMEMBRANCE SUNDAY 11TH NOVEMBER 2007

- a) Road Closure - it was reported that an application for a road closure order had been submitted to Sedgefield Borough Council in respect of Remembrance Sunday on the basis of the arrangements made last year, i.e. to facilitate the parade from Holy Trinity Church to the War Memorial the roads on the route to be closed from 10.45 a.m. until 11.15 p.m.

RESOLVED: That the action taken be confirmed.

- b) Members were informed that quotations had been received from three firms for traffic management arrangements comprising:
- i) Placing three road closure advance notice signs two weeks prior to Remembrance Sunday.
  - ii) Placing barrier and road closed sign at five junctions on Remembrance Sunday immediately prior to the parade from Holy Trinity Church to the War Memorial. and removing them after the event.

Quotations had been received from Premier Traffic Management Ltd, RTM Group Services plc, and TMNE Traffic Management. Quotations listed in ascending order of cost had been received as follows:£180, £319,£345.

RESOLVED: That the lowest quotation of £180 received from Premier Traffic Management Ltd. be accepted.

- c) Approval of arrangements associated with road closure - it was reported that the police supported the application for a road closure and would be present at three points on the route of the parade. However the police required a risk assessment to be undertaken.

RESOLVED: 1 That Premier Traffic Management be requested to undertake a risk assessment on the Remembrance Sunday parade.

2 That the Clerk be authorised to make any additional arrangements that may be required in respect of the event.

- d) Meeting with participating groups - it was reported that arrangements had been made with the Reverend Keith Lumsdon for a meeting to be held at 7.00 p.m. on Tuesday 23rd October 2007 at West Cornforth Community Centre, to determine arrangements for Remembrance Sunday.

RESOLVED: That Councillor W. R. Wilson represents the Parish Council at the meeting.

- e) Consideration was given to making payments to the under mentioned bodies participating in the event (enabling legislation Local Government Act 1972 Section 137) as follows:

Royal British Legion	£90 Wreaths Remembrance Sunday
RBL Men's Section	£30 Donation
RBL Ladies Section	£30 Donation
Holy Trinity Parochial Church	( £30 Donation
Council	( £30 Refreshments Church Hall
Salvation Army	£30 Donation
Women's Co-operative Guild	£30 Donation

RESOLVED: That payments be made as set out above.

Members were informed that notice of the casual vacancy on the Council had been published in accordance with the provisions of the above act. The Borough Council had confirmed that no request had been received for an election to be held and that it would be in order for the Council to fill the vacancy by co-option.

RESOLVED: That nominations for co-option be considered at the next meeting.

11 PARISH PATHS PARTNERSHIP, 15 YEARS CELEBRATION SATURDAY 29TH SEPTEMBER 2007 ( 3.9.07 Minute 11 Refers)

Councillor Mrs. P. M. Walker gave an account of proceedings at the above event. Discussion then took place on developing interest within the community in existing footpaths.

RESOLVED: That the issue be discussed at the next meeting.

*Having declared a prejudicial interest in the following item Councillor Mr. A. Hodgson left the meeting immediately prior to it being discussed and did not return to the meeting.*

12 PLANNING MATTERS

- a) Installation of illuminated fascia sign, 27, High Street, West Cornforth, Mr. M. Sandhu.
- b) Erection of 1 No Dwelling with detached garage , land to the rear of Square and Compass, The Green, West Cornforth.

RESOLVED: That no objections be raised in respect of the applications.

13 PROVISION OF HANDRAIL TO STEPS ON GRASS VERGE IN STATION ROAD NEAR COMMUNITY CENTRE

A suggestion was made that a handrail be provided to steps on an embankment in Station Road near to the Community Centre.

RESOLVED: That the matter be considered at the next meeting.