

CORNFORTH PARISH COUNCIL

Notice is hereby given that a meeting of Cornforth Parish Council will be held at West Cornforth Community Centre at 7.00p.m. on Monday 6th August 2007, when your attendance is requested.

AGENDA

1 APOLOGIES.

2 DECLARATIONS OF INTEREST

To consider declarations (if any) of personal or prejudicial interest in any item to be transacted.

3 MINUTES

... To confirm as a correct record the Minutes of the meetings held on 2nd and 23rd July 2007. (Copies herewith)

4 POLICE LIAISON

5 PUBLIC PARTICIPATION

NB The Chairman will adjourn the meeting to facilitate public participation and resume the meeting following public participation.

6 CHAIRMAN'S ANNOUNCEMENTS

7 COMMITTEE MINUTES

Allotments Committee 9th July 2007
Recreation and Amenities Committee 30th July 2007

... (Copies herewith)

RECOMMENDED: That the Minutes be received and the recommendations adopted.

8 SCHEDULE OF RECEIPTS AND PAYMENTS

<u>Receipts</u>		£
The Cornforth Partnership	Insurance 66, High Street	1,158.28
Mr. G. A. Wells	Allotment Rent	10.00
		1,168.28
<u>Payments</u>		£
Northumbrian Water	Water Charges Allotments	205.55
Zurich Insurance Company	Premium Speed Matrix Sign	126.00
HM Revenue and Customs	Income Tax & NI April-June	699.75
B. Kennedy	Members Allowances	17.66
W. R. Wilson	Members Allowances	17.66
E. G. Hurrell	(Salary	605.68
	(Car Mileage	19.60
	(Stationery & Materials	33.50
	(Postage	21.48
Cornforth Partnership	Photocopying March - July	131.20
Sedgefield Citizens Advice Bureau	Donation	250.00
JWS Power Wash Cleaning	Cleaning Bus Shelters June	120.00
Ferryhill Town Council	Installing no smoking signs	50.00
Broxap	Provision of litter bins	1,484.80

RECOMMENDED: That the schedule be approved.

9 BANK RECONCILIATION STATEMENT - POSITION AT 30TH JUNE 2007

... Report of Clerk (Copy herewith)

10 APPLICATION FOR FINANCIAL ASSISTANCE, WEST CORNFORTH PRIMARY SCHOOL, FRIENDS OF THE SCHOOL GROUP - SUMMER CLUB - FUN ACTIVITIES

An application has been received from the above group for assistance to provide twice weekly fun/activity sessions throughout the summer holidays from 1.00p.m. until 3.00 p.m. for children up to 11yrs. accompanied by an adult.

To consider.

11 CORNFORTH CONSERVATION AREA BUILDINGS GRANT SCHEME - OFFICIAL LAUNCH

Clerk to report at meeting.

12 CHAIRMAN'S ALLOWANCE (Local Government Act 1972 ss15(5) and 35(5))

It is proposed that the Council allocate a sum of £250 as a Chairman's Allowance to be utilised to defray the reasonable expenses of the office for example public relations. and hospitality.

13 PLANNING MATTERS

- a) Sedgefield Borough Council Local Development Framework
 - i) Core Strategy Preferred Options
 - ii) Major Allocations Alternative Options
 - iii) Draft Affordable Housing Supplementary Planning Document
 - iv) Incorporating a Renewable Energy Obligation into Developments - Guidelines for Developers.
- b) Sedgefield Borough Draft Green Space Strategy Framework Report
- c) Open Space, Sport and Recreation Study for Sedgefield Borough Council - a copy of the final report has been received.
- d) Tees, Esk and Wear Valleys NHS Trust - consultation on plans to become an NHS Trust.
- e) Footpath No 7 Cornforth Parish, Temporary Footpath Closure - closure of 150 metre length of footpath off Barratt Way West Cornforth in an easterly direction. Durham County Council has confirmed that with effect from 19th August 2007 the closure will continue for a further six months .
- f) Erection of 47, dwellings, land east of Barratt Way, West Cornforth, Gladedale Homes Ltd. Notification has been received from Sedgefield Borough Council that the official addresses given to the new development are as follows:

1 - 15 The Lane

1 - 34 Howard Close

- g) Change of use from chapel to residential, St Marks Chapel, High Street, West Cornforth. Mr. I. Gibson 3, Oswald Close, West Cornforth.
- h) Erection of conservatory to the rear of 8, Stobb Cross Road, West Cornforth. Mrs. Wenmouth.

14 GROUND MAINTENANCE

a) West Cornforth Community Centre 2007/08

Grass cutting of the playing areas at the Community Centre recommenced in the current year under the terms of the existing ground maintenance contract. Whilst the pitches were being developed maintenance was organised by The Cornforth Partnership and costs were met from grant sources.

To maintain the grassed surface it is recommended that fertiliser be applied on four occasions per annum at a total annual cost of £958.76.

b) Ground Maintenance Contract 2008/09

The current year 2007/08 is the final year of the existing four year ground maintenance contract with Sedgfield Borough Council. The Borough Council has confirmed that it would be pleased to continue to provide the contract for a further year under the terms of the existing contract. The existing contract makes provision for rates to be increased or decreased each year in accordance with the General Index of Retail Prices (all items). Current rates in the contract are the same as those charged to Sedgfield Borough Council's in house service delivery. In view of the reorganisation of local government and the introduction of unity local government in Durham in April 2009 the Borough Council is not in a position to make commitments to new contracts extending beyond 2008/09. It would appear appropriate to extend the existing contract for a further year and in 2008 review the situation for ground maintenance from 2009/10 onwards.

RECOMMENDED: That standing orders with respect to contracts be suspended and the grounds maintenance contract with Sedgfield Borough Council be extended for a further year.

N.B. In accordance with Standing Orders No's 19 and 33(a) consideration should be given to the following resolution " That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw."

15 CLERK TO THE COUNCIL, REVISED CONTRACT OF EMPLOYMENT
(Personal data under the Data Protection Act 1998)

The Clerks current contract of employment was approved at the meeting held on 7th August 2006. The National Association of Local Councils has issued a list of revisions to the Clerk's Model Contract of Employment to reflect changes in legislation and improve clarity etc.

RECOMMENDED: That a new contract of employment be issued to the Clerk incorporating the revisions in the Model Contract of Employment.

E. G. Hurrell
Clerk
2nd August 2007

To all Members of The Parish Council.