

Cornforth Community Centre Management Committee Meeting 24th January 2007

Present: Mr P Ferguson (in the chair), Ms R Bellingham, Mr B Clinton, Mrs C Clinton, Mrs H P Drew, Mrs C Liddle, Ms K Lynn, Mrs R Richardson, Mrs A J Stephenson, Mrs S Traynor and Miss V Weir.

Apologies: Mrs E Bowerbank, Mrs A Currie, Mr T Cutmore, Mrs L Parkins, Mr S Robinson, Mrs T Robinson and Mr H Robson.

The meeting was opened at 6:35pm by Mr Clinton

Mr Ferguson welcomed Mr and Mrs Clinton back to the Committee.

Minutes of meeting 28th November 2006

Moved by Mrs Traynor and approved.

Matters arising

It was confirmed that the Village Award money was ring-fenced as £500 for equipment for the Centre and £500 for the picnic area.

Correspondence

The Planning permission for the changing rooms had been received and will be valid for 3 years.

A request from DAYCO (Durham Association of Youth and Community Organisations) for £10 affiliation fees for 2007 had been received and it was agreed to continue being a member.

A renewal form for Small Societies Lottery was received from Sedgefield Borough Council, which will cost £17.50.

A letter from CAVOS about training days was received.

A renewal for the Strategy and Regeneration Partnership was received, requesting change of contact details. Mr Ferguson would reply.

Policy Documents

The following policies were approved by the Committee:

- i) Equal Opportunities - policy proposed Mrs Richardson, seconded Mrs Liddle.
- ii) Confidentiality policy - proposed Mrs Richardson, seconded Mrs Liddle.

The Child Protection policy needed more work and it was decided to start work on a Health and Safety policy as well

Spring Fair

It was decided to hold the Spring Fair in Sunday 15th April from 2pm-4pm

Gym

The Gym was discussed and it was decided to try to give it a new impetus by delivering flyers to remind people when it is open.

Accounts

Mrs Drew presented the accounts for November and December and answered questions.

Other business

Nine children had come to the Mobile Movie on Thursday 18th January.

Mrs Lynn pointed out that as Mr Pennick had been the Committee's representative on Cornforth Partnership's Management Committee there was now a vacancy following his resignation. Mr

Ferguson pointed out he was on the Partnership's Committee in another capacity so the Centre was not totally without representation. As not all members were present it was agreed to agenda the item for the next meeting in case anyone else was able to attend. Meetings are held on every other month on Mondays at 4pm. Mrs Drew expressed an interest but was unable to make that day and time.

Mrs Lynn informed the meeting of a grant application she was preparing for Family Learning.

Mr Ferguson reported that there were plans to decorate the Committee Room. It would make the room more inviting for small meetings. He also intended to get a lock put on the door as it being open had led to some problems due to the soft play equipment there.

It was reluctantly decided that the Ball Park equipment donated by the School could not be permanently housed in the Centre and that it took too long to assemble to be used on an ad-hoc basis so Mr Ferguson would contact the School to see if there would be any objection to it being disposed of. The ball park equipment was taking up room in the Snooker Room including one of the tables and there had been requests to free up the second table again. Users of the Snooker Room had also requested that the tables be ironed.

Mr Ferguson reported that the hole in the Snooker Room ceiling was about to be repaired.

With respect to the Picnic Area Mr Ferguson confirmed that one side of the fencing was complete and the next phase would include the equipment inside the area then the outside fence would be completed. All front door key holders would be given a key for the fence gate as in the event of a fire and people evacuating the building to the rear they would need to get through the fence. Mrs Drew had a list of key holders.

There was a question about the container, which had held the Dog Agility Club equipment. Mr Ferguson said it had disintegrated when moved and had had to be scrapped.

The meeting was closed at 7:45 pm by Mrs Clinton.

The next meeting will be on Monday 19th February 2006 at 6:30pm